

TO:	ACCOUNTS Officer The Change Forum P.O. Box 136 MISSION BEACH Qld 4852				FAX TO:	07-4068 7555
EMAIL:	accounts@thechangeforum.com				TEL:	07-4068 7591
I hereby AUTHORISE:	Team Technologies Forum Pty Ltd Trading as: The Change Forum				ABN	52 074 816 470
TO:	debit my Credit Card – details below – for the Total Invoice Amount Due plus bank Service Fee stated below					
INVOICE NO:		Inv. DATE:		FEE AMT	\$	
EVENT Name:		LOCATION:		Service Charge	\$	
		Event DATE:		TOTAL PAYABLE	\$	
PARTICIPANT ORGANISATION:					CONTACT Person Name:	
POSTAL ADDRESS:						
ATTENDEE Name/s:					CONTACT Phone:	
CARD TYPE:	Visa	Mastercard	Corporate	Personal	CSC/CVV	— — —
CARD NO:					Expiry Date:	/
Cardholder's NAME:					PHONE No:	
Cardholder's SIGNATURE:				Email:		
OFFICE USE ONLY:	PROCESSED:	/ /	AMOUNT:		Bank ID:	
	Conf EMAIL:				AUTH No:	

****PLEASE NOTE****

- # **Registration Fee** covers workshop attendance, materials and catering. Any other costs are the personal responsibility of each participant.
- # Fees are **due on registration and payable within 14 days of Invoice**. Any **Discount** applies only for payment received at least **14 days PRIOR to the event** (unless stated otherwise on the Invoice) – **Otherwise, the Full Fee plus GST** must be paid.
- # Registration fees are **not refundable**, but up to 14 days prior to the event **may be transferred** to another Change Forum event; subject to an **administration charge** of \$55 per person plus any unrecoverable venue costs
- # Any **group discount** offered is based on **joint attendance at the same event only** – Otherwise the **single** registration fee applies
- # A **replacement participant** is welcome without additional charge up to the program commencement; prior notice preferred
- # In the event of **cancellation by The Change Forum** – fees paid will be **fully refunded**

Full Terms and Conditions online at http://www.thechangeforum.com/Registration_Terms.htm

Invoice No: